

BOROUGH OF NAUGATUCK
INLAND WETLANDS & WATERCOURSES AGENCY
229 CHURCH STREET
NAUGATUCK, CONNECTICUT, 06770

APPLICATION
INLAND WETLANDS PERMIT

SOIL EROSION & SEDIMENTATION CONTROL

APPLICATION FOR PERMISSION TO CONDUCT A REGULATED ACTIVITY EFFECTING AN INLAND WETLANDS OR WATERCOURSE IN ACCORDANCE WITH SECTION 22a – 36 to 45 INCLUSIVE, OF THE CONNECTICUT GENERAL STATUTES, AS AMENDED AND THE ADMINISTRATIVE REGULATIONS OF THE BOROUGH OF NAUGATUCK.

Application Fees: (see fee schedule) _____

Name of Proposed Development _____
Location _____

1. Applicant Name _____
Address _____
Phone - home _____ **business** _____

2. Applicants interest in the Property: _____

3. Plans prepared by: _____
Address: _____
Phone – home _____ **business** _____

4. Owner (if not applicant) _____
Address _____
Phone – home _____ **business** _____

5. Attach a written, witnessed consent to the proposed activity by the owner, if the owner if not the applicant.

6. Exact Location of Property: _____

7. Tax map description – Map _____ **Block** _____

8. Names and addresses of all property owners adjoining property upon which the regulated activity is to be conducted: _____

9. Proposed Activities: _____

(attach written description of all proposed regulated activities to this application)

10. Total acreage of property involved in application: _____

11. Total acreage of wetlands/wetland soils to be altered: _____

12. Total acreage of wetlands created: _____

13. Adjoining Municipalities: (within 500' of activity)

Waterbury _____ Middlebury _____ Prospect _____ Oxford _____

Bethany _____ Beacon Falls _____

14. Discuss why this proposal was chosen over any alternatives. List all alternatives:
(attach separate page if needed)

The undersigned applicant hereby consents to necessary and proper inspections of the above-mentioned property by members or agents of the Inland Wetland and Watercourses Commission, at reasonable times, both before and after the permit in question has been acted upon by the Agency.

The undersigned understands that this application is to be considered complete only when all information and documents required by the Agency have been submitted.

The undersigned swears that the information supplied in the completed application is accurate, to the best of his/her knowledge and belief, and is aware of the penalties for obtaining a permit through deception, inaccurate or misleading information.

Applicants Signature

Authorized Agent Signature

Note: The applicant shall, at the time of applying to the local agency, seek all necessary permits from the State of Connecticut, Department of Environmental Protection and the U.S. Army Corps of Engineers

**INLAND WETLAND SITE PLAN & ENVIRONMENTAL INFORMATION
SOIL EROSION AND SEDIMENTATION CONTROL**

CHECK LIST

The applicant shall submit a map or maps and such information concerning the proposed regulated activity(ies) as the Inland Wetlands Commission indicates below:

Land Use Check Off	Applicant Check Off
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1. Sheet sizes shall be maximum 24" X 36"; minimum 8 1/2" X 11" or multiples thereof.
 - a. Six (6) copies of plans shall be submitted.
2. Graphic scale for site plan information:
 - a. Site plan scale: 1" = 40'
 - b. Property Boundaries: 1" = 200'
 - c. Regulated area: 1" = 20'
3. North Arrow
4. Title Block indicating:
 - a. Name of project
 - b. Name of owner/applicant and/or developer
 - c. Date and subsequent dates of revisions
 - d. Legible signature of person responsible for drawing plan. Professionals certifying plan shall be appropriate to nature of activities proposed. Such site information about the proposed uses or effects of the regulated area must be certified by a licensed land surveyor, professional engineer, professional architect, or professional landscape architect, any of which must be registered in the State of Connecticut.
1. Any proposed on-site sewage disposal system shall be certified by a registered sanitary engineer.
5. Location of all water courses or inland wetlands covered by the site plan and all wetlands on adjacent properties within 100' of property boundaries.

Land Use Check Off	Applicant Check Off
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6. Description of proposed development.
7. Proposed schedule for grading and construction activities:
 - a. Sequence of grading & construction activities.
 - b. Sequence of installation and/or application of all soil erosion & sedimentation control measures.
 - c. Sequence for final site stabilization.
8. Design criteria for proposed soil erosion and sediment control measures.
9. Construction details for proposed soil erosion and sediment control measures.
10. Operation and maintenance details for proposed soil erosion and sediment control measures.
11. Site areas of permit and designation of each activity.
12. Existing & proposed buildings and/or structures.
 - a. Location
 - b. Floor Elevation
13. Location, size and composition of sidewalks, offstreet parking and loading, including driveway entrances and exits, parking, loading spaces, and traffic islands and barriers.
 - a. Percent of regulated area to be covered with impermeable surface.
14. Location and species of existing and proposed trees, shrubs and other vegetation.
15. Source of water supply.
16. Indicate method of proposed sewage disposal. (Any proposed on-site sanitary sewage disposal system shall be certified by a sanitary engineer.)

Land Use Check Off	Applicant Check Off

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17. Design of existing and proposed storm drainage system including elevations by contour at not less than five foot intervals. Additional detail may be required.

a. Drainage must be approved by Borough Engineer for 50 year storm calculations.

18. Proposed grading by not less than five foot contours of any materials to be moved. Additional details may be required.

19. Location of all percolation pits, test pits and observation holes.

20. Physical Data (May require written report)
- a. Material to be deposited and/or excavated
 1. Area
 2. Volume: List amount
 3. Physical composition of material to be deposited, (texture, components, etc.)
 4. Chemical composition of all toxic materials, whether such materials are enclosed in containers or deposited openly.
 5. Potential chemical reactions of deposited materials yielding toxic products or concentrations of products.
 6. Final height of filled area above seasonal high water table.
 7. Texture and composition of soil left after excavation.
 8. Slope of excavation.
 9. Depth to water table or water level if inundated after excavation.

21. Water Course Data:
- a. Open water characteristics
 1. Size of ponds or lakes
 2. Maximum depth and, if possible, volume of water.
 - b. Stream Characteristics:
 1. Intermittent or permanent
 - c. Flood plain levels indicated on map
 - d. Discharges, if any:
 1. Type
 2. Frequency and volume
 3. Chemical composition
 - e. Creation of new water bodies

Land Use Check Off	Applicant Check Off

22. Biological Data:

Percent of
Regulated area

Dominant
Species

Trees

Shrub

Grasses,
weeds, etc.

Aquatic

Pasture

Cultivated area

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23. Probable effects of changes on vegetation.

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24. Probable effects of changes on wildlife.

25. Measures to protect regulated area from:
a. Erosion and sedimentation
b. Leaching of pollutants
c. Direct discharge of pollutants
d. Increased flooding and surface runoff hazards

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26. Completion of Department of Environmental "Statewide Inland Wetland & Watercourse Activity Reporting Form".

27. Is this proposal within the Connecticut Water Company Watershed?
a. If so, has a copy of plans and application been sent to the Connecticut Water Company as required by Section 22a-42f of the Connecticut General Statutes.

28. Other site information as the Agency deems necessary to meet the objectives of these regulations and Public Act 155.
(List on a separate page, if necessary.)



Land Use Plan Review Application

Engineering Department Water Pollution Control Authority

Date Submitted: _____

Project Name & Location _____

Applicant:

Name _____ Home Phone _____ Business Phone _____

Street Address _____ City _____ State _____ Zip _____

Agent (attorney, engineer):

Name _____ Home Phone _____ Business Phone _____

Business Address _____ City _____ State _____ Zip _____

Documents	Submitted	Dates:
Commission Application	_____	_____
Plans:	_____	_____
Traffic Studies:	_____	_____
Drainage Studies:	_____	_____
Soil Report:	_____	_____
Sediment, Erosion Control Plan:	_____	_____
Sewage Capacity Study:	_____	_____
Other:	_____	_____

Person/Commission Requesting Review: _____

Name and Date of Next Commission Meeting: _____

Comments: _____

Please allow 20 days for review

WPCA reviews which require main sewer line extension, please fill in attached form.

WATER POLLUTION CONTROL AUTHORITY
229 CHURCH STREET, NAUGATUCK, CT

APPLICATION FOR MAIN EXTENSION

Project Title: _____ Project Description: _____

Date of Application _____ Address _____

Applicant _____ Address _____

Town _____ State _____ Zip Code _____

Phone _____ Emergency Phone _____ Cell Phone _____

Property Use: ☐ Single Family Residence ☐ Multi-Family Residence (#Units)

☐ Commercial Construction Length of Main Extension # of Units

Estimated Sewer Flow (if Commercial) Gallons Per Day

NOTE:

*Sanitary Sewer Plan: 7 copies required Attached

*Sanitary Sewer Capacity/Study Attached

*must be submitted 7 days prior to WPCA Regular Meeting

This approval, if issued, is based upon the plans and information submitted. Falsification, by misrepresentation or omission, or failure to comply with the conditions of approval of this permit shall constitute a violation of the Borough of Naugatuck Water Pollution Control Authority - Sanitary Sewer Ordinances. All work will comply with WPCA Ordinances and Engineering Department Standard Sewer Construction Notes and Details.

If enforcement of the Naugatuck Water Pollution Control Authority - Sanitary Sewer Ordinances is required, the applicant shall pay all costs associated with any enforcement action including attorney fees, administrative costs and court costs.

RECEIVED: Applicant has received Standard Sewer Construction Notes and Details

FEES: \$50.00 per unit and \$500 per Pump Station

Applicant's Signature _____ Date _____

WPCA USE ONLY

Approval hereby ☐ Issued ☐ Denied

Reason for Denial: _____

Fee Paid: Check # _____ Date _____

Approved by WPCA Date: _____
Borough Engineer or Authorized Representative



BOROUGH OF NAUGATUCK

WATER POLLUTION CONTROL BOARD

229 CHURCH STREET
NAUGATUCK, CT 06770
203 / 720-7060
FAX 203 / 720-7099

WPCA Application Procedure

As directed by the Water Pollution Control Authority the following application and review procedure will be followed as of 9/28/06:

1. No applications or projects will be placed on the WPCA regular meeting agenda if not received on or before the 2nd Wednesday of the month.
2. Revised maps or information submitted following the 2nd Wednesday or received at the meeting will not be discussed.
3. In order to receive engineering comments on a project prior to the regular meeting, plans and information for review must be received at least 3 weeks prior to the meeting. Information received following that date may or may not receive engineering comments at the following regular meeting.

WATER POLLUTION CONTROL AUTHORITY
STANDARD CONDITIONS FOR SANITARY SEWER EXTENSIONS
& SANITARY SEWER CONSTRUCTION

Design Standards

1. Approval of construction documents by the Borough Engineer
2. Verify that the receiving sewer has capacity to accept the proposed flows. If necessary, the WPCA may require the repair of existing inflow/infiltration problems in the area where the connection is proposed.
3. Extend the last manhole to the far limit of the property and prepare an evaluation of the feasibility for future extensions.
4. In developed neighborhoods, extend laterals to the R.O.W. line for future tie-ins. In undeveloped neighborhoods and cross-country easements a wye may be left on the main line if approved by the WPCA and Borough Engineer.
5. Developer of any property or sub-divisions of three (3) or more building lots situated within the Borough whose property line, at any point, is within five hundred (500) feet of an existing or future public sanitary sewer is required, at his expense, to install suitable toilet facilities in all houses or buildings located on said building lots, and to connect such facilities directly with proper public sewer in accordance with the provisions of this ordinance.
6. A separate and independent building sewer shall be provided for every building; except where an industrial complex, commercial or multiple dwelling installation, has provided a private sewer system on its own property to drain several buildings to an interceptor for discharge by gravity or pumping to the Borough sewer. This type of building sewer connection shall be approved by the Borough Engineer.
7. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the Borough Engineer, to meet all requirements of this ordinance.
8. All pipe used must conform with the latest specifications for sewer pipe as established by the Borough Engineer
9. The sewer extension shall be designed and sized to allow for future extensions. The applicant shall submit a study examining the feasibility of future sewer extensions and estimates of future flows.
10. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to

permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

11. No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer or building drain, which in turn is connected directly or indirectly to a public sanitary sewer.
12. The connection of the building sewer into the public sewer shall conform to the requirements of the Borough Engineer or other applicable rules and regulations of the Borough. All such connections shall be made gastight, watertight, and root proof. The Borough Engineer before installation must approve any deviation from the prescribed procedures and materials.
13. Provide cleanouts each 75 feet of laterals
14. Provide 10-foot minimum separation distance for sewer and water lines.
15. Whenever possible the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by approved means and discharged into the sanitary sewer.
16. All work shall adhere to Borough ordinances and the "GUIDES FOR DESIGN OF WASTEWATER TREATMENT WORKS" TR-16, New England Interstate Water Pollution Control Commission.

Permits and Fees

1. All main line and R.O.W. lateral sewer work must be bonded at 110% of the estimated construction costs.
2. Obtain a Street Opening Permit prior to constructing the sewer main line.
3. Obtain a Sewer Permit for the laterals and pay connection fee prior to submitting for a Building Permit for individual lots or buildings.
4. All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the Borough for any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

Construction

1. Contact Call-Before-You-Dig at 1-800-922-4455 before beginning excavation.
2. The connection of the building sewer to the building drain shall be made with a rubber ring or adaptor fitting so as to have a watertight and root proof joint. No other joint shall be approved.

3. All sewer construction must conform to the Water Pollution Control Ordinances and the Borough of Naugatuck Engineering Department sewer construction details and specifications.
4. The connection of the building sewer into the public sewer shall conform to the requirements of the Borough Engineer or other applicable rules and regulations of the Borough.

Inspection

1. Prior to installation of required sewers, the developer shall apply to the Engineering Department for a permit, and apply to the Borough Engineer for an inspection. There shall be one-week notice to the Borough Engineer prior to the need for an inspection. The inspector shall be on the job at all times during construction. The application shall be supplemented by plans, specifications, and other information as deemed necessary by the Borough Engineer. Upon approval of the permit, the applicant shall enter into a contract with the Borough to reimburse the Borough for inspection by the Borough Engineer.
2. Require a Low-Pressure Air Leakage Test and a visual inspection after backfilling.
3. Require an as-built plan and profile survey by a Licensed Land Surveyor and construction certification by a Professional Engineer that the sewer was inspected during construction and was installed in accordance with the approved plans. This shall be done prior to requesting a bond release or applying for a Certificate of Occupancy.
4. All sewer extensions shall pass low-pressure air tests and TV inspections. Video tapes, logs, and reports must be submitted and approved by the Borough Engineer prior to the acceptance of the sanitary sewer line by the WPCA.
5. The Borough Engineering Department must inspect all sewer construction. Twenty four hour notification is required prior to any inspections.
6. The applicant shall enter into a contract with the Borough to reimburse the Borough for all inspection costs or hire a impartial Engineering Company specializing in the construction and inspection of sewers to inspect and document all main line sewer work the lateral within the Town R.O.W. The inspection company shall be chosen from a list available from the Engineering Department.
7. An as-built plan and profile survey by a Licensed Land Surveyor and construction certification by a Professional Engineer that the sewer was inspected during construction and was installed in accordance with the approved plans must be submitted prior to the bond release, WPCA acceptance or obtaining a Certificate of Occupancy.



STATE OF CONNECTICUT
DEPARTMENT OF ENVIRONMENTAL PROTECTION



STATEWIDE INLAND WETLANDS & WATERCOURSES
ACTIVITY REPORTING FORM

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, inland wetlands agencies must complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for each action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the inland wetlands agency is responsible for ensuring that the information provided is accurate and that it reflects the final action of the agency. Incomplete or incomprehensible forms will be mailed back to the agency. Instructions for completing the form are located on the following page.

The inland wetlands agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP). Do not mail this cover page or the instruction page. **Please detach and mail only the completed yellow reporting form to:**

Wetlands Management Section
Inland Water Resources Division
Department of Environmental Protection
79 Elm Street
Hartford, CT 06106

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

INSTRUCTIONS FOR COMPLETING THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

Use a separate form to report each action taken by the Agency. Complete the form as described below.

PART I: To Be Completed By The Inland Wetlands Agency Only

1. Enter the year and month the Inland Wetlands Agency took the action being reported.
2. Circle ONE code letter to describe the final action or decision taken by the Inland Wetlands Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = A Permit Granted by the Inland Wetlands Agency (*not including map amendments, see code D below*)
 - B = Any Permit Denied by the Inland Wetlands Agency
 - C = A Permit Renewed or Amended by the Inland Wetlands Agency
 - D = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F = A Jurisdictional Ruling by the Inland Wetlands Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = An Agent Approval pursuant to CGS 22a-42a(c)(2)
 - H = An Appeal of Agent Approval Pursuant to 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Inland Wetlands Agency official verifying that the information provided on this form is accurate and that it reflects the FINAL action of the agency.

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant - If Part II is completed by the applicant, the applicant must return the form to the Inland Wetlands Agency. The Inland Wetlands Agency must ensure that the information provided is accurate and that it reflects the FINAL action of the Agency.

5. Enter the name of the municipality for which the Inland Wetlands Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.
6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map.

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to all Municipal Inland Wetlands Agencies. Further, a table to subregional drainage basin names and numbers is provided at:
http://ct.gov/dep/cwp/view.asp?a=2698&q=323038&depNav_GID=1707.
7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Include in the description if the action/project/activity is TEMPORARY or PERMANENT in nature.

9. **CAREFULLY REVIEW** the list below and enter ONE code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner	I = Storm Water / Flood Control
B = New Residential Development for Single Family Units	J = Erosion / Sedimentation Control
C = New Residential Development for Multi-Family / Condos	K = Recreation / Boating / Navigation
D = Commercial / Industrial Uses	L = Routine Maintenance
E = Municipal Project	M = Map Amendment
F = Utility Company Project	N = State Agency Project
G = Agriculture, Forestry or Conservation	P = Other (this code includes the approval of
H = Wetland Restoration, Enhancement, Creation	concept plans with no-on-the-ground work)

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling	8 = Underground Utilities (no other activities)
2 = Excavation	9 = Roadway / Driveway Construction
3 = Land Clearing / Grubbing (no other activity)	10 = Drainage Improvements
4 = Stream Channelization	11 = Pond, Lake Dredging / Dam Construction
5 = Stream Stabilization (includes lakeshore stabilization)	12 = Activity in an Established Upland Review Area
6 = Stream Clearance (removal of debris only)	14 = Activity in Upland
7 = Culverting (not for roadways)	

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the inland wetlands agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the inland wetlands agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE** restored or enhanced applies to previously existing wetlands or watercourses. Created applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank. Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.



CONNECTICUT DEPARTMENT OF
ENVIRONMENTAL PROTECTION
79 Elm Street
Hartford, CT 06106-5127

Gina McCarthy, Commissioner

GIS CODE #: _____
For DEP Use Only

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete and mail this form in accordance with the instructions. Please print or type.

PART I: To Be Completed By The Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN: Year _____ Month _____
2. ACTION TAKEN (circle one): A B C D E F G H
3. WAS A PUBLIC HEARING HELD? Yes _____ No _____
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING: _____
Does this project cross municipal boundaries? Yes _____ No _____
If Yes, list the other town(s) in which the action is occurring: _____
6. LOCATION: USGS Quad Map Name: _____ AND Quad Number: _____
Subregional Drainage Basin Number: _____
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER: _____
8. NAME & ADDRESS/LOCATION OF PROJECT SITE: _____
Briefly describe the action/project/activity: _____
9. ACTIVITY PURPOSE CODE: _____
10. ACTIVITY TYPE CODE(S): _____
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
Wetlands: _____ acres Open Water Body: _____ acres Stream: _____ linear feet
12. UPLAND AREA ALTERED [must be provided in acres as indicated]: _____ acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: _____ acres
[must be provided in acres as indicated]

DATE RECEIVED: _____

PART III: To Be Completed By The DEP

DATE RETURNED TO DEP: _____

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO

REV. 5/2007